



MAD RIVER VALLEY VERMONT

Mad River Valley Chamber of Commerce Minutes of Board Meeting September 15, 2015

Present: Michele Eid, Lori Klein, Tom Mehuron, Lisa Loomis, Peter MacLaren, Roger Nishi, Jim Westhelle, Peter Hans

Absent: Sean Lawson, Rosemarie White

Excused Leave Of Absence: Lorien Wroten

Also Present: Lisa Davis, joined later

Call to order 4:50PM, with Peter Hans in the Chair

Budget:

- Concern about A/R, currently over \$15k as of today mainly member dues.
- Some are uncollectable as from business no longer in business or now non-members. Some however are current members who are in arrears of up to one year.
- Still to be assessed in detail on what proportion is uncollectable. Action: Michele will follow up with Lisa.
- Noted that there is risk in 2015/16 budget revenue pending assessment of collectible amount from 2014/15, as may reflect reduced membership levels.
- Action: Tom will follow up with Kingsbury Farm to discuss outstanding dues.
- Peter M emphasized that we need to follow the by-laws to deal with members in arrears. Michele will mention process at AGM.
- Motion to approve budget, Lisa L, seconded Peter M. Carried unanimously.

ED Job description:

- Check to ensure that following up A/R is part of ED job description.
- Noted that the ED job description is still being finalized by Exec Committee. Needs to be finalized. Action: Exec Committee

Adjournment:

- Lisa L moved, Michele seconded, carried unanimously
- Meeting adjourned at 5:15PM.

Respectfully Submitted,
Peter MacLaren, *Acting* Secretary

Action Item Summary:

1. **A/R:** Michele to follow up with Lisa to research full details
2. **Kingsbury Farm:** Tom will follow up to discuss outstanding dues.
3. **ED Job Description:** To be finalized by Exec Committee, including checking A/R responsibility.